



Fiscal Review Ad Hoc Committee

The Village of Westmont

Instructions for Volunteer Profile Sheet

The Village of Westmont encourages dedicated and civic-minded residents and Westmont business owners to participate in their local government. The Village of Westmont is soliciting volunteers to participate in a special Ad Hoc Committee created to examine the long term trends in the Village government's finances. Further this Fiscal Review Ad Hoc Committee is asked to gather revenue and expenditure information and to set forth some options that the Village Board could pursue to further trim expenditures, realign our resources and develop revenue enhancement strategies.

This committee will meet monthly beginning in November 2005 for a period of six (6) months and will present its recommendations to the Mayor and Village Board upon its completion. All members will serve without compensation. Members will be expected to attend all meetings and must be willing to dedicate their time and efforts to this committee and its purpose.

The first step for participation in this effort is to **prepare a resume** and submit along with a **Volunteer Profile Sheet**. **The Volunteer Profile Sheet should be used to supplement the resume and only information not included in the resume should be filled out on the Volunteer Profile.** Profile Sheets may be obtained from the Village Clerk's Office at the Village Hall, 31 W. Quincy Street, Westmont or online from the Village web site (www.westmont.il.gov). **Resumes** and Completed Volunteer Profile Sheets should be returned to the Village Hall by September 30, 2005.

An additional page(s) or a resume may be attached to the Volunteer Profile Sheet if more space is needed to answer any of the questions or to provide a more complete picture of a candidate's background and experience.

Volunteer Profile Sheets for individuals appointed to this Ad Hoc Committee become public information and will be filed at the Village Hall.

For additional information regarding the committee and the process of interviewing and selecting candidates for appointed positions, please contact the Village Manager's Office at 630-829-4420.



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Volunteer Profile Sheet

for

THE VILLAGE OF WESTMONT

Name: _____

Date of Birth: _____

Spouses Name: _____

Years in Westmont: _____ Children's Ages: _____

Address: _____

Home Phone: _____

Home Fax: _____

Business Phone: _____

Position: _____

Type of Business: _____

Business Phone: _____ Business Fax: _____

Preferred E-mail Address: _____

EDUCATION

Please list all colleges, technical, trade, and/or military institutions attended, including degrees and majors. Also list any professional/technical designations or licenses you hold:

ATTENDANCE AT MEETINGS

Will your normal travel schedule or other commitments interfere with your attendance at scheduled meetings?



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COMMUNITY SERVICE EXPERIENCE

Please list current and previous community service activities, interests, directorships, etc. – public and private. For each activity, include the years served and positions held:

OTHER RELEVANT ACTIVITIES, EXPERIENCE, INTEREST, SKILLS, ETC.

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

REASONS FOR VOLUNTEERING

Please state briefly why you are volunteering to serve the Village of Westmont on this Ad Hoc Committee:

CONFLICT OF INTEREST

Do you have any interest in or participate in any professional or personal activity that could lead to or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee to this Ad Hoc Committee? If yes, please explain:

REFERENCES (OPTIONAL)

SIGNATURE: _____ DATE: _____